



# 2018 Stallholder Application Form

Please complete and sign ALL sections of this form. Return the form to the Bridge with at least two photos of the products you will be selling, or with a link to your website, blog or Facebook page where photos are displayed.

## Dates of the markets for which you are applying:

1st date	
2nd date	
3rd date	
4th date	

## Your details

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Contact numbers: (M) \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_

Address: \_\_\_\_\_

Name of your business (if you have one): \_\_\_\_\_

ABN \_\_\_\_\_

Website/blog address: \_\_\_\_\_

Please tick if this is your first application for Makers Market Thornbury or its predecessor:

How long have you been in business? 0-6 months  6-12 months  Over 12 months

Please describe the goods for sale: \_\_\_\_\_

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**Links to stallholders Facebook or Website or Photos of good's being sold must accompany application**

## Type of Stall Required

Stall	Cost	Details	Tick
Indoor Market stall <b>without</b> insurance	\$40	Please attach evidence of Insurance	<input type="checkbox"/>
Indoor Market stall <b>with</b> insurance	\$55	** (see below)	<input type="checkbox"/>
Outdoor Market stall <b>without</b> insurance (You must provide your own marquee)	\$30	Please attach evidence of Insurance	<input type="checkbox"/>
Outdoor Market stall <b>with</b> insurance (You must provide your own marquee)	\$45	** (see below)	<input type="checkbox"/>

\*\* I understand that my products must appear in the Insurance Policy Acceptable Risk Category (*see Makers Market Thornbury Stallholder Terms & Conditions*)

## Space Requirements

The Bridge can supply a table and chair for your stall. What size table would you like?

Trestle Table (approx. 2m x 75cm)

Small (approx. 1m x 75cm) (*limited number available*)

## Media Requests and Promotions

We promote the market through the local media: *Leader Newspapers, Melbourne Times* and community radio.

Do you consent to the Bridge giving the media your details, so that they can contact you personally if they require specific information about your stall? YES  NO

Do you consent to your information being included in an article or radio promotion? YES  NO

## Photographs

We take photos at the market which we may upload to our Facebook and Instagram page during the event, use on our websites, in our Annual Report, and in other Bridge printed materials.

Do you consent to photographs of your products being used by the Bridge either online and/or hard copy publications? YES  NO

## Stallholders

All stallholders are required to volunteer for the below roles at least once a year if attending up to 2 markets or twice a year if attending more than 2 markets.

Indicate your availability for

Decorate outside of hall with bunting (Btw 9am – 10am)

Pack up and tidy hall

**Stallholders must be set up by 9:45, ready for customers by 10 am and MUST NOT pack up until 2pm**

## Special requirements

Please advise us if you have any additional needs including disability access.

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## Privacy information

Information collected is held in accordance with Australian Privacy laws

- I understand that my application is subject to an acceptance process by the Bridge
- I understand the conditions relating to fees and refunds, and **hereby agree to pay all fees and charges applicable, if my application is accepted, on or before the due date.**
- **I understand that failure to pay applicable fees on or before the due date will result in my bookings being cancelled** and my space being reallocated to another trader.
- I understand that if I wish to cancel my booking for any market, I must give at least four weeks' notice prior to each market date in order to receive the stated refund#. No refund is payable if I give less than four weeks' notice, or do not attend on the day of the market.
- I agree to abide by the terms and conditions of booking, as outlined in the *Makers Market Thornbury Stallholder Terms and Conditions 2018*.
- I agree to be ready for customers at 10am sharp and cannot begin pack up until 2:00pm.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Submitting your application

Your completed application can be returned by post, fax, email or by hand to the office.

Contact: Catriona Herz – Business Manager – the Bridge

Post: the Bridge 218 High St Preston 3072

Email: [business@bridge.org.au](mailto:business@bridge.org.au)

(Please use “Makers Market Thornbury” in the Subject field)

**#Refunds:** \$20 is refundable per market if you cancel your stall not less than four weeks prior to the market date.

Email: [business@bridge.org.au](mailto:business@bridge.org.au) to notify cancellation. The balance of the fee is not refundable.

Makers Market Thornbury is proudly bought to you by 

Preston  
T: 03 9484 5806  
218 High Street, Preston, VIC 3072, Australia

Thornbury  
T: 03 9480 0466  
131 Shaftesbury Parade, Thornbury, VIC 3071, Australia

[connect@bridge.org.au](mailto:connect@bridge.org.au)  
[www.bridge.org.au](http://www.bridge.org.au)

ABN 66 801 857 062